



Cats - Project Management System for //Jökulá

User Manual

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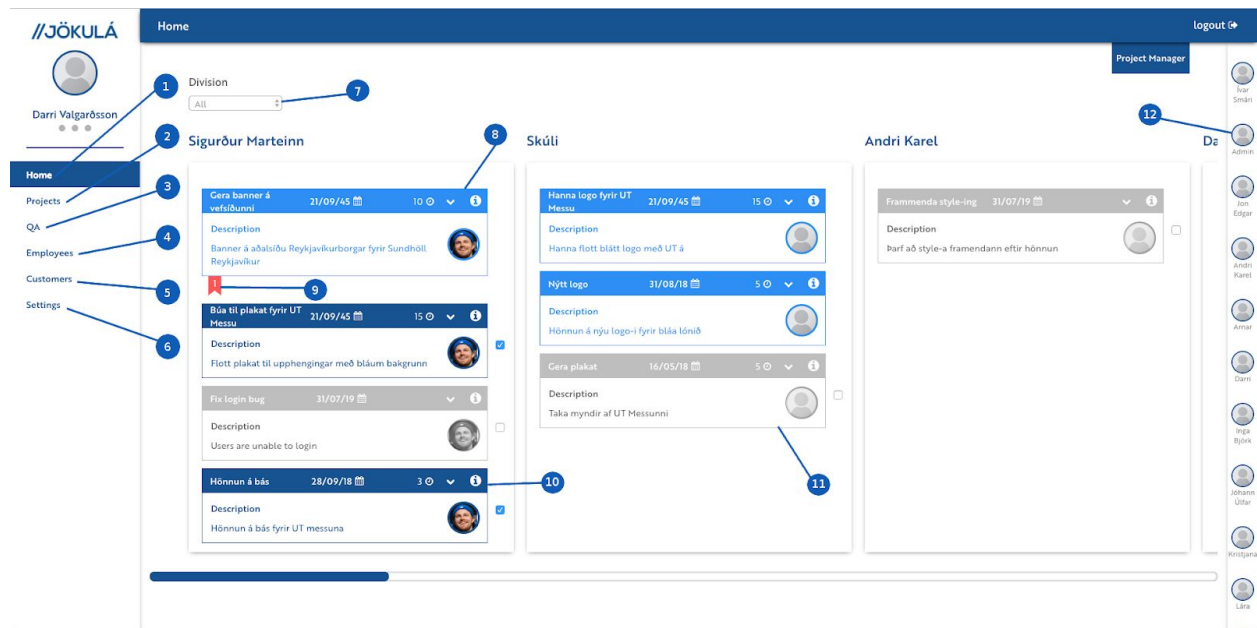
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User Manual



This is the home view for the project manager. Here he has an overview of all employees and can choose what tasks to display to the employees. He can also filter the employees by division.

1. Home (Dashboard for the user)
2. A link that goes to the list of projects
3. A link that goes to the QA tab
4. A link that goes to the list of employees
5. A link that goes to the list of customers
6. A link that goes to the User Settings
7. Division filter, can filter which employees are displayed on the dashboard by division
8. This task is colored lightblue which means it has been placed in QA (Quality Assurance)
9. The QA counter, displays how many times the task has been placed in QA
10. Navigate to the details page for this particular task
11. The task is grayed out which means it is not visible to the employee (although it is still assigned to him/her)
12. A list of employees, each one can be clicked to view his/her timereport.

The screenshot displays a task detail view in a web application. The task is titled "Auglýsingaherferð Bláa Lónsins" and is currently in the "Ready for QA" status. The form includes fields for Title, Description, Attachments, Outputs, and Deadline. A table shows logged time for the task. The interface also features a sidebar with navigation options and a user profile section.

Date	Employee	Period	Total	Est. Progress	Edit
08/05/18	Admin	11:36-16:36	5h 0m	100	

Est. Hours: Total: 5 Hours 0 Minutes 12 Seconds Progress: Hours Charged 0

This is a task detail view for the project manager. Here he can see who worked on the task as well as seeing how much time has been logged on the task. Note that employees can also see this view if the task has been assigned to them. But they can not edit anything like the project manager can.

1. Click the update button after changing any of the input fields to update the task with the current information.
2. Here we see a table of all timestamps logged on the task.
3. Click the edit button to edit the corresponding timestamp.
4. By clicking the accept button the task is marked as ready for invoice. Subsequently a modal prompt opens where the user is asked to input how many hours should be charged for the task.

JÖKULÁ Projects logout

Darri Valgarðsson

Home
Projects
 QA
 Employees
 Customers
 Settings

Customers	Number of projects	Created at	Deadline	Progress	Hours	Tasks
Advania	1 projects			0%	0/3	0/1
Tæknidagurinn 2018		06/05/18	28/09/18	0%	0/3	0/1
Bláa Lónið	1 projects			0%	0/5	0/1
Auðgöngugerferð Bláa Lónsins		06/05/18	31/08/18	0%	0/5	0/1
Bónus	1 projects			0%	0/0	0/1
Bónus Appið		06/05/18	31/07/19	0%	0/0	0/1
Reykjavíkurborg	2 projects			0%	15/45	0/5
UT Messan		06/05/18	31/07/18	0%	15/35	0/4
Sundlaugar Reykjavíkur		06/05/18	31/07/19	0%	0/10	0/1

Right sidebar (User avatars): Angh Karet, Amari, Dami, Inga Hrók, Jóhann Úlfar, Kristjana, Lára, Sigurður Hátteinn, Skuli, Smári Eginn, Steven Thomas

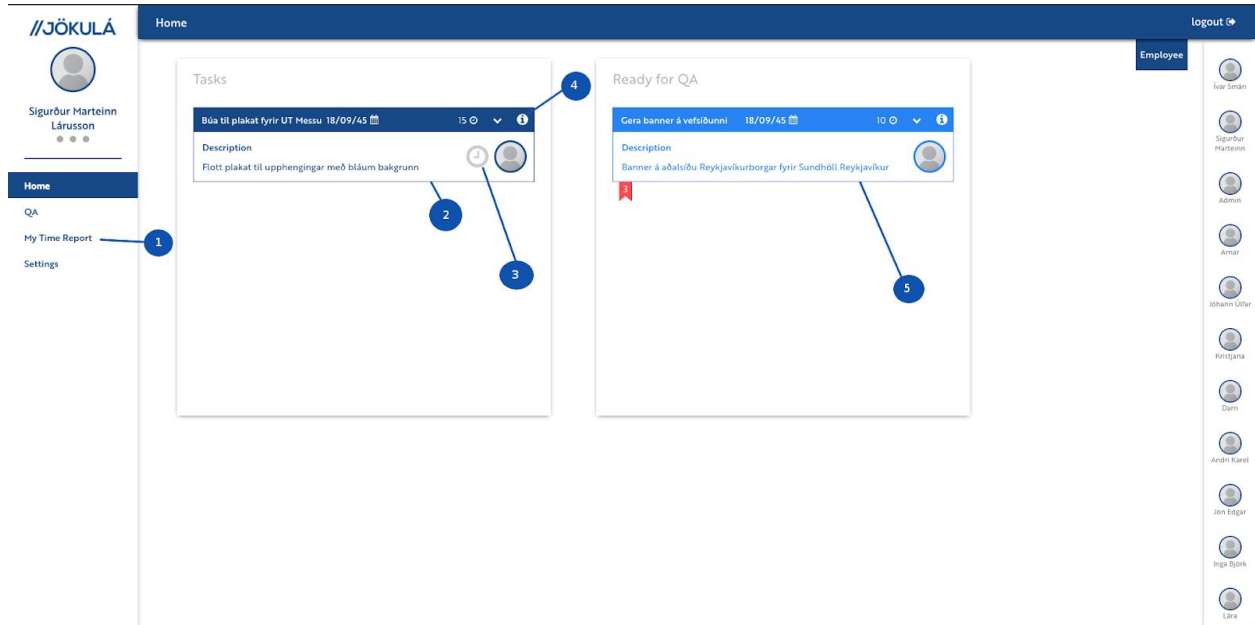
This is the project overview for the project manager. Here he can navigate to projects as under each customer. He can also see stats on each project.

1. This column displays how much of the project has been completed, displayed in percentages.
2. This column displays the total hours worked on the project as well as the estimated hours for the project.
3. This column displays the number of tasks completed in the project as well as the total number of tasks in the project.
4. Navigate to the details page of the corresponding project.
5. Navigate to a list of all projects for this particular customer.

The screenshot displays the Jökulá project management system. At the top, the breadcrumb 'Reykjavíkurborg / UT Messan' is shown. Below it, a 'Projects' section contains two cards: 'Design' (Progress: 0%, 0/30 tasks, 0/2 tasks) and 'Programming' (Progress: 0%, 0/0 tasks, 0/1 tasks). A 'Tasks' section below shows a task card 'Gera plakat' with details: 'Taka myndir af UT Messunni', '15/5' progress, '300%' completion, and an assignee dropdown 'Skúli'. A right sidebar lists employees: Andri Karel, Arnar, Darni, Inga Björk, Jóhann Úlfar, Kristjana, Lára, Sigríður Harðardóttir, Skúli, Smári Sigjón, and Steven Thomas. Numbered callouts 1-6 point to specific UI elements as described in the text.

This is the project view for the project manager. Here the project manager creates tasks to assign to employees, he can also see a time report for the project as well as creating sub projects for the main project.

1. Create a subproject for the project you are currently in.
2. See the hierarchy of the ancestor projects of the project you are currently in. To navigate to one of the simply click the desired destination.
3. Actions available for the project you are currently in. Includes: Look at Time Report, Edit Project and Delete Project.
4. Create a task in the project you are currently in.
5. Navigate to the details of the task.
6. Assign an employee to the task.



This is the home view for an employee. Here i can see all task assigned to him as well as tasks that he has completed and are placed in QA

1. Navigate to your time report that shows all your logged timestamps.
2. See your assigned tasks.
3. Quickly clock in to a task using this button.
4. Navigate to the details page for this particular task.
5. See your tasks that have been set as ready for quality assurance.

Home

Financial Officer

logout

Smári Björn Gunnarsson

Home
Employees
Customers
Settings

Home

Customers	Number of projects	Created at	Deadline			
Advania	1 projects			☆ 0%	🕒 0/3	📄 0/1
Tæknidagurinn 2018		06/05/18	28/09/18	☆ 0%	🕒 0/3	📄 0/1
Bláa Lónið	1 projects			☆ 100%	🕒 5/5	📄 1/1
Auglýsingaherferð Bláa Lónsins		06/05/18	31/08/18	☆ 100%	🕒 5/5	📄 1/1
Bónus	1 projects			☆ 0%	🕒 0/0	📄 0/1
Bónus Appið		06/05/18	31/07/19	☆ 0%	🕒 0/0	📄 0/1
Reykjavíkurborg	2 projects			☆ 40%	🕒 25/45	📄 2/5
UT Messan		06/05/18	31/07/18	☆ 25%	🕒 15/35	📄 1/4
Sundlaugar Reykjavíkur		06/05/18	31/07/19	☆ 100%	🕒 10/10	📄 1/1

1

2

Inga Björk
Admin
Lara
Amar
Andri Karel
Durr
Jon Edgar
Jóhann Úlfar
Kristjana
Sigrður Mörtemm
Sveit

This is the default home view for a financial officer, here he can see an overview of all projects

1. A list of all projects.
2. Navigate to the financial details of the project.

JÖKULÁ Projects logout

Smári Björn Gunnarsson

Home
Employees
Customers
Settings

Sundlaugar Reykjavíkur

Hours	
Estimated hours:	0
Charged hours:	0
Logged hours:	0
Pricing	
Price:	No price
Discount:	No discount

Customer	
Name:	Reykjavíkurborg
SSN:	410882-3690
Main Contact	
Name:	Craig Daniel
Phone:	57889906
Email:	craig_daniel@bethesda.com

Gera bannar á vefsíðunni	10
Total	10

Right sidebar users: Inga Hjörk, Admi, Lára, Amari, Andri Karet, Danni, Jon Edgar, Johann Óttar, Kristjana, Spurður Marteinn, Skuli

This is a detailed project view for the financial officer, here he can see an overview of a projects

1. Here the financial statistics for the project are displayed including: estimated hours, charged hours, logged hours, price and discount.
2. The title of the project.
3. Here the details about the customer are displayed.